

**LOCAL DISTRICT CLASSIFICATION PLAN**

**SUMMARY CLASS TITLE: LUNCHROOM MONITOR**

**BASIC FUNCTION:**

Monitor students and assure proper conduct in the lunchroom; maintain cleanliness of food service facilities.

**REPRESENTATIVE DUTIES:**

- Monitor students and assure proper conduct in the lunchroom.
- Organize students into orderly lines for the purchase of food.
- Organize students for orderly disposal of food waste, trays and utensils.
- Report physical confrontations or incidences to appropriate personnel as needed; resolve minor problems as needed.
- Maintain cleanliness of food service facilities; arrange furniture as required.
- Receive and respond to suggestions for improvement of food service student activities.
- Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- Basic food service operations.
- Proper student conduct and discipline.
- Interpersonal skills using tact, patience and courtesy.
- Health and safety regulations.

**ABILITY TO:**

- Supervise students and assure proper conduct in the lunchroom.
- Maintain cleanliness of food service facilities.
- Learn District policies and procedures related to assigned activities.
- Work cooperatively with others.
- Arrange furniture.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: high school diploma, G.E.D. certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law.