

**OWEN COUNTY SCHOOLS
REQUEST FOR FIELD TRIP**

This form MUST be submitted at least one (1) week in advance of the activity.

OVERNIGHT TRIPS - In the case of over-night trips, you must allow time for Board Action. School Board meetings are held on the third Monday of each month. Field trip forms requiring board action must be received in the central office no later than noon on the Wednesday prior to the Board Meeting. Late submissions will not be considered.

I hereby request permission for the following class/club to have the herein described field trip:

Class or Club	Peer Helpers and Youth Coalition	Number of Students	4
Date of Trip	January 30, 2022- February 4, 2022	Destination	National Harbor, Maryland (flying into Washington D.C.)
Purpose	Community Anti-Drug Coalitions of America National Leadership Conference		
Sponsor/Teacher	Becky Mefford	Chaperone(s)	Becky Mefford, Sarah Paige Wood

If a bus is requested, the number of buses required will be based on a minimum of 2/3 (two-thirds) of the bus seat capacity.

Final determination will be made by the Director of Transportation. Examples:

- One (1) 66-passenger bus will be assigned for each 44 students.
- One (1) 78-passenger bus will be assigned for each 52 students.
- One (1) 84-passenger bus will be assigned for each 56 students.

Form of Transportation Requested	Personal Vehicle	Date & Time of Return	February 4, 2022, TBA
Date & Time of Departure	January 30, 2022, TBA		

Do you plan to charge a fee to students? Yes No
If you checked "No", please explain how expenses will be met.

Owen County Drug Prevention Coalition
If you checked "Yes", please answer the following:
Is participation on the students' part voluntary required ?
Is this event related to athletics? Yes No If "yes", explain
How many students will not be able to pay the fee?
How much do you request from the Board to meet the fees of those not able to pay?

Sponsor requesting Trip becky.mefford@owen.kyschools.us , sarah.wood@owen.kyschools.us (E-mail form to your supervisor/principal)

APPROVAL:

Date 12/15/21 Approved Disapproved Principal Brian Gognat **(E-mail to Robbyn Wainscott)**

Date Approved Disapproved Superintendent

OWEN COUNTY SCHOOLS REQUEST FOR FIELD TRIP

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I hereby request permission for the following class/club to have the herein described field trip:

Class or Club	OCHS Baseball	Number of Students	~20
Date of Trip	April 7-9, 2022	Destination	Bowling Green, KY
Purpose	Baseball Tournament		
Sponsor/Teacher	Tirey	Chaperone(s)	Tirey

If a bus is requested, the number of buses required will be based on a minimum of 2/3 (two-thirds) of the bus seat capacity.

Final determination will be made by the Director of Transportation. Examples:
One (1) 66-passenger bus will be assigned for each 44 students.
One (1) 78-passenger bus will be assigned for each 52 students.
One (1) 84-passenger bus will be assigned for each 56 students.

Form of Transportation Requested Van
Date & Time of Departure 4/7-8:00 AM Date & Time of Return 4/9 - TBD
Do you plan to charge a fee to students? Yes No
If you checked "No", please explain how expenses will be met.
Baseball team account

If you checked "Yes", please answer the following:
Is participation on the students' part voluntary required ?
Is this event related to athletics? Yes No If "yes", explain Baseball tournament
How many students will not be able to pay the fee?
How much do you request from the Board to meet the fees of those not able to pay?

Sponsor requesting Trip Shane Tirey (E-mail form to your supervisor/principal)

APPROVAL:
Date 12/8/21 Approved Disapproved Principal Brian Gognat **(E-mail to Robbyn Wainscott)**

Date Approved Disapproved Superintendent

Date Approved Disapproved Chairman of the Board

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I hereby request permission for the following class/club to have the herein described field trip:

Class or Club 5th Grade

Number of Students 102

Date of Trip 03/31/2022

Destination Cincinnati Zoo

Purpose Trip corresponds to the student's opinion papers: Should animals be kept in zoos? - HMH Module 10 - The Lives of Animals

Sponsor/Teacher Mrs. Bowlin and Ms. Kromer
nurse and parent chaperones

Chaperone(s) 5th Grade teachers,

If a bus is requested, the number of buses required will be based on a minimum of 2/3 (two-thirds) of the bus-seat capacity.

Final determination will be made by the Director of Transportation. Examples:

One (1) 66-passenger bus will be assigned for each 44 students.

One (1) 78-passenger bus will be assigned for each 52 students.

One (1) 84-passenger bus will be assigned for each 56 students.

Form of Transportation Requested Bus

Date & Time of Departure 03/31/22 8:00 a.m.
p.m.

Date & Time of Return 03/31/22 2:30

Do you plan to charge a fee to students? Yes No

If you checked "No", please explain how expenses will be met.

If you checked "Yes", please answer the following:

Is participation on the students' part voluntary required ?

Is this event related to athletics? Yes No If "yes", explain

How many students will not be able to pay the fee? unsure

How much do you request from the Board to meet the fees of those not able to pay? none

Sponsor requesting Trip Jamie Bowlin and Callie Kromer (E-mail form to your supervisor/principal)

APPROVAL:

Date 1/10/2022

Approved Disapproved

Principal Sarah Hodges **(E-mail to Robbyn**

Wainscott)

Date

Approved Disapproved Superintendent

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I hereby request permission for the following class/club to have the herein described field trip:

Class or Club **FFA**

Number of Students **25**

Date of Trip **2/25/2022**

Destination: **Perfect North Slopes in Lawrenceburg, IN**

Purpose: **To celebrate National FFA Week, we want to reward students with this fellowship and bonding experience.**

Sponsor/Teacher: **Jacklyn Bond/Carrie Bonar**

Chaperone(s): **N/a**

If a bus is requested, the number of buses required will be based on a minimum of 2/3 (two-thirds) of the bus seat capacity.

Final determination will be made by the Director of Transportation. Examples:

One (1) 66-passenger bus will be assigned for each 44 students.

One (1) 78-passenger bus will be assigned for each 52 students.

One (1) 84-passenger bus will be assigned for each 56 students.

Form of Transportation Requested: **Bus**

Date & Time of Departure **2/25/2022 @ 12:30 PM**

Date & Time of Return **2/25/2022 @ 6:30 PM**

Do you plan to charge a fee to students? Yes No

If you checked "No", please explain how expenses will be met.

If you checked "Yes", please answer the following:

Is participation on the students' part voluntary required ?

Is this event related to athletics? Yes No If "yes", explain

How many students will not be able to pay the fee? **N/a**

How much do you request from the Board to meet the fees of those not able to pay? **N/a**

Sponsor requesting Trip: **Jacklyn Bond** (E-mail form to your supervisor/principal)

APPROVAL:

Date 1/11/22 Approved Disapproved **Brian Gognat**

(E-mail to Robbyn

Wainscott)

Date Approved Disapproved **Superintendent**

Date Approved Disapproved **Chairman of the Board**

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I hereby request permission for the following class/club to have the herein described field trip:

Class or Club	Owen County High School Adventure Club	Number of Students
	50	
Date of Trip	2/18/2022	Destination
		Perfect North Ski Slopes
Purpose	Practice Math Skills on the slopes	
Sponsor/Teacher	Bill Davenport	Chaperone(s)
		6

If a bus is requested, the number of buses required will be based on a minimum of 2/3 (two-thirds) of the bus seat capacity.

Final determination will be made by the Director of Transportation. Examples:
One (1) 66-passenger bus will be assigned for each 44 students.
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One (1) 84-passenger bus will be assigned for each 56 students.

Form of Transportation Requested Bus

Date & Time of Departure 2/18/2022 4:00 p.m. Date & Time of Return

2/18/2022 11:45 p.m.

Do you plan to charge a fee to students? Yes No

If you checked "No", please explain how expenses will be met.

If you checked "Yes", please answer the following:

Is participation on the students' part voluntary required ?

Is this event related to athletics? Yes No If "yes", explain

How many students will not be able to pay the fee? 0

How much do you request from the Board to meet the fees of those not able to pay? Esser Money for Bus and Driver

Sponsor requesting Trip Bill Davenport (E-mail form to your supervisor/principal)

APPROVAL:

Date 1/14/22 Approved Disapproved Principal Brian Gognat (**E-mail to Robbyn Wainscott**)

Date Approved Disapproved Superintendent