



Owen Co. Community Learning Center Afterschool Program

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Owen Co. CLC Goals, Policy and Procedures

Goal 1:

To help students who are falling behind (especially in reading, math, and science) become successful academically.

Goal 2:

To provide expanded learning opportunities for students in the form of enrichment programs throughout the school year and during summer.

(i.e. arts & humanities, fitness, service learning projects, strategic games, etc.)

Goal 3:

To foster positive outcomes for students, families, and our community by providing a safe, positive, all-inclusive Center that meets the many needs of our community (i.e. educational, social, recreational, cultural and enrichment).

We Will:

- Provide daily mandatory homework help for each student involved.
(Students must participate in Homework Group in order to attend the CLC after-school Program)
- Track student grades and collaborate with teachers to determine target areas for each student and address those areas.
- Provide daily expanded learning opportunities through enrichment programs.
- Provide a snack for each student.
- Provide daily fitness/recreational programs.

What Students Need to Bring

- Planners filled out with homework and upcoming tests
- Any books/papers needed to complete homework. **Students will not be allowed to go back to their classrooms to get anything.**
- Study guides/ Vocabulary & Spelling lists/ Homework packets
- Book to read if no homework

How You Can Help

- Remind your child to bring planner, homework, etc.
- Please call the CLC office at 484-4265 to notify us if your child will not be attending on a scheduled day or any other change to his/her regular CLC schedule.
- Please pick your child up on time.

CLC After-School Program Rules Discipline Policy

Owen Co. CLC is an after-school program for students who want to come, be involved, and behave in a correct manner. If a student misbehaves and requires disciplinary action, the following will happen.

1. Disruptive Behavior

- a. Parents will be notified by letter that the child is misbehaving, and may be called to pick up the child.
- b. Second offense will result in student not being allowed to attend the Owen Co. CLC program for 1 week.
- c. After return, a subsequent event will cause the child to lose the privilege of attending the Owen Co. CLC program.

2. Fighting

- a. Parents of both parties will be called by the Director or Site Coordinator to pick up the child from the after-school program.
- b. The fight will be investigated and a report sent home to parents.
- c. If it was minor, it will be treated as #1 disruptive behavior.
- d. If it was more severe, one, or both of the parties may be excluded from the program.